

EDUCATION

High School or GED: name, city, state _____
received/date graduated _____

College/University: name, city, state _____
Years Completed or Degree _____
Received: _____

Other: _____

EMPLOYMENT HISTORY

All information must be supplied on this application

Present or Most Recent Employer _____ May we contact at this time? Yes() No()

Employed From (month/year) _____ Employed To (month/year) _____ Job Description _____

Address _____ City _____ State _____ Zip _____

Job Title - Start _____

Job title - Termination _____

Reason for leaving or considering leaving _____

Name of Immediate Supervisor _____ Telephone No. _____

Previous Employers (if employed less than 10 years in above position)

Employer _____

Employed From (month/year) _____ Employed To (month/year) _____ Job Description _____

Address _____ City _____ State _____ Zip _____

Job Title - Start _____ Job Title - Termination _____

Reason for leaving _____

Name of Immediate Supervisor _____ Telephone _____

Employer _____

Employed From (month/year) _____ Employed To (month/year) _____ Job Description _____

Address **City** **State** **Zip**

Job Title - Start

Job Title - Termination

Reason for leaving or considering leaving

Name of Immediate Supervisor **Telephone No.**

REFERENCES

(Give below the names of three persons not related to you, whom you have known at least one year)

Name	Address	Tele. Number	Relationship to you
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PERSONAL EXPRESSION

Please respond to each statement, word or sentence below, AS THEY RELATE TO YOU. Give your PERSONAL THOUGHTS, NOT DEFINITIONS. Your responses will help us get to know you. Thank you.

1. Flexibility

2. Self-motivation

3. Persons who have developmental disability (primary diagnosis of mental retardation):

4. Family/Community Life

5. Social Justice

6. Commitment

7. Idealism

8. Simple living

9. I can contribute to L'Arche Jacksonville (Harbor House) by...

10. L'Arche Jacksonville (Harbor House) can contribute to my personal development by...

11. In giving to L'Arche Jacksonville (Harbor House), my goals and expectations are...

12. My attitude of participating within and working for an organization that has an ecumenical framework with a Catholic tradition is...

EMPLOYMENT APPLICATION CERTIFICATION

I hereby certify that all facts and information listed on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application is sufficient cause for rejection of this application. I also understand and agree that any such false, incomplete, or misleading information discovered on this application or provided in the hiring process at any time after I am employed may result in my dismissal.

I hereby authorize L'Arche Harbor House to investigate all statements contained in this application, to interview the references and previous employers listed in this application. I authorize the references and previous employers listed to give L'Arche Harbor House all facts, opinions, and evaluations concerning my previous employment and any other information they may have, personal or otherwise, and release all such parties from any liability which may allegedly arise from furnishing such information to L'Arche Jacksonville (Harbor House), including, but not limited to, any liability for defamation or invasion of privacy.

I certify that I have read, understand, and agree with all the above.

Signature of applicant

Date