

# Volunteer Role Descriptions

**Greeters** – Welcome guest with a bright and beautiful smile. You're the first point of contact.

**Registration** – Check players in alphabetically by last name. Communicate their team number. Hand them: 'welcome envelopes', name tags, purchase form and pre-ordered Express Gold and Silver Golfer Packages.

**Golf Gift Handouts** – Hand out golfers' gifts

**Gold and Silver Golfer Express Package** – Pre-Ordered Packages will be picked up at a separate table at registration. For those purchasing an Express Package, mark their purchase form for payment of \$70 or \$95. Insert small Express Package gold or silver envelope into the larger welcome envelope, so players don't lose the gold or silver envelope. **Be sure to separate the raffle tickets and enter them into raffle box.**

**Raffle Tickets and Mulligans** – Raffle tickets will be sold for a drawing at the award reception. Separate raffle tickets and enter them into raffle box.

Golfers are permitted to purchase **only 1 mulligan**. (Mulligans are included in Express Packages)

**Event Photographers** – Captures photos for the event - shifts are available. One set-up: capture all foursomes at a location on the course. Another photographer or two may circulate throughout the course and reception for candid.

**Hole in One (during play)** – Two volunteers stationed at a hole to monitor players' attempts to win a hole-in-one prize. Rules will be explained.

**Chipping Challenge** – Assist with Chipping Challenge competition: measuring distance from the hole, selling additional chances, logging player results and announcing top 3 or 4 winners.

**Putt Off** – Assist in Putt Off competition. Top 3 or 4 Chipping Challenge players team up with L'Arche core members for a Putt-Off to determine overall winner. Measure distance from the hole and log team results.

**On-Course Ambassadors** – Our way of creating a teachable moment. Volunteers have a visual aid that complements an interesting, brief fact about L'Arche. Three 2-person ambassador teams are located strategically at three tee boxes on the course. As the golfing foursome approaches, they are greeted, receive the information and a small treat, and then proceed to tee off.

**Silent Auction** – Volunteers help with **set-up** midday, during the **reception** as bids are being tallied, and at **check out** when the event closes.

**ALL VOLUNTEERS: Inside the Clubhouse...**

The cash bar will be open around 4pm, so please come by the clubhouse where you can also shop the silent auction, buy a raffle ticket, etc. If you have any questions, comments, or concerns, please let Destiny know as soon as possible. If you are unable to make it the day of the Classic, **please call her cell at (646) 457-7445.**

**Thank you all for your time! This tournament wouldn't be the same without awesome volunteers like you!**